

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING AGENDA  
OCTOBER 27, 2009 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

|                                   |   |
|-----------------------------------|---|
| Donna Urban, President            | <i>(Education Committee)</i>                                      |
| Richard M. Ritter, Vice President | <i>(Finance Committee)</i>  |
| Diane M. Brownfield               | <i>(Education / Community &amp; Student Relations Committees)</i> |
| J. Neil Campbell                  | <i>(Finance &amp; Operations Committees)</i>                      |
| Donald R. Holt, Jr.               | <i>(Finance Committee)</i>  |
| Paul L. Johnson                   | <i>(Operations Committee)</i>                                     |
| Laurie C. Knecht                  | <i>(Operations Committee)</i>                                     |
| Robert M. Knecht                  | <i>(Education / Community &amp; Student Relations Committees)</i> |
| Richard A. Saha, Sr.              | <i>(Community &amp; Student Relations Committee)</i>              |

**Student Representatives:**

Nicholas Sikoutris, Senior Class Representative  
Kelsey McKee, Junior Class Representative

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the September 22, 2009 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An Executive Session will be held on Tuesday, October 27, 2009 at 6:00 p.m. for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

**IMPORTANT DATES**

| <b>Date</b>       | <b>Time</b>                                  | <b>Meetings</b>        | <b>Place</b>           |
|-------------------|--|------------------------|------------------------|
| November 10, 2009 | 6:00 p.m.                                    | All Committee Meetings | 9/10 Center Auditorium |
| November 23, 2009 | 7:00 p.m.                                    | School Board Meeting   | 9/10 Center Auditorium |
| December 1, 2009  | 6:00 p.m.                                    | Reorganization Meeting | 9/10 Center Auditorium |
| December 1, 2009  | Immediately following Reorganization Meeting | School Board Meeting   | 9/10 Center Auditorium |

**BOARD PRESIDENT'S REPORT**

Presentation by the Gordon Education Center - Eugenia Roberts, Principal

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE'S REPORT**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. FINANCE COMMITTEE (Donald Holt, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending September 30, 2009.

| <b>Fund</b>                          | <b>Paid</b>            |
|--------------------------------------|------------------------|
| General Fund – 10                    | \$ 5,539,976.36        |
| Capital Reserve Fund – 22            | 153,334.74             |
| Athletic Fund – 29                   | 48,284.10              |
| Capital Projects Fund-32 / 2007 GOB  | 1,830,375.82           |
| Capital Projects Fund-33 / 2009A GOB | 975,446.04             |
| Food Service – 51                    | 80,008.50              |
| Trust Fund – 71                      | 196.00                 |
| Student Activities Fund – 81         | 17,917.08              |
| Agency Fund – 89                     | 1,668.75               |
| <b>TOTAL</b>                         | <b>\$ 8,647,207.39</b> |

**B. Treasurer’s Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending September 30, 2009.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending September 30, 2009 in the amount of \$1,209,808.09.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending September 30, 2009.

**E. 2010-2011 Enrollment Forecasts**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2010-2011 Enrollment Forecasts, as presented.

- F. 2010-2011 School Allocations**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2010-2011 School Allocations, as presented.
- G. 2010-2011 Budget Calendar**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2010-2011 Budget Calendar, as presented.
- H. Mandate Waiver to Advertise Bids on CASD Website in Lieu of Newspaper Ads**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the application for mandate waiver to advertise bids on Coatesville Area School District's website in lieu of newspaper advertisements.
- I. E-Rate Contract – YR 13**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the E-Rate contract with Julie Tritt-Schell to consult with the District for the Year 13, Funding Year 2010, for E-rate expenditures from 7/1/2010 to 6/30/2011. The fee for the service will be \$10,000. The total amount received or committed from E-Rate since Ms. Tritt-Schell has been consulted is \$993,818. \$118,320 additionally is being appealed for the fiscal year 2006, making the funding total \$1,112,140. Payments made to Tritt-Schell total \$37,500.
- J. Chester County Tax Claim Bureau Sale**  
**RECOMMENDED MOTION:** That the Board of School Directors consents with the decision of the Chester County Tax Claim Bureau to proceed with the sale and transfer of a property from its "repository for unsold properties", as presented by the Bureau.
- K. Human Resources**
- 1. Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. ADMINISTRATION
  - b. CATA
  - c. CATSS
    - 1) Frazier, Teresa, 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Letter Dated 10/6/09. Reason: Job Abandonment. Effective: 10/14/09.
    - 2) London, Kevin, 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Letter Dated: 9/23/09. Reason: Personal. Effective: 9/17/09.
    - 3) Norman, Michelle, 6.5 hour ESL Instructional Aide for the Reeceville Elementary School. Letter Dated: 9/21/09. Reason: Personal. Effective: 10/2/09.

- 4) Pham, Steve, Technology Associate for the Coatesville Area Senior High School. Letter Dated: 9/21/09. Reason: Personal. Effective: 10/2/09.
- 5) Sager, Diane, 2.0 hour Cafeteria Playground Aide for the King's Highway Elementary School. Letter Dated: 10/11/09. Reason: Personal. Effective: 10/26/09.
- 6) Tallawally, Fatumata, 2.0 hour Cafeteria/Playground Aide for the Friendship Elementary School. Letter Dated: 10/1/09. Reason: Job Abandonment. Effective: 10/9/09.
- 7) Walker, Kyle, 6.5 hour Special Education One-On-One Aide for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 9/27/09. Reason: Personal. Effective: 10/2/09.

d. FEDERATION

e. EXTRA DUTY

- 1) Allison, Ron, 8<sup>th</sup> Grade Girls' Basketball Coach for the North Brandywine Middle School. Letter Dated: 9/22/09. Reason: Personal. Effective: 9/22/09.
- 2) Long, Timothy, Chess Club Advisor for the Caln Elementary School. Letter Dated: 9/28/09. Reason: Personal. Effective: 9/28/09.
- 3) Rudolph, Bryan, 7<sup>th</sup> Grade Boys' Wrestling Coach for the North Brandywine Middle School. Letter Dated: 9/18/09. Reason: Personal. Effective: 9/18/09.
- 4) Hostutler, Mark, Girls Assistant Basketball Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 10/14/09. Reason: Personal. Effective: 10/14/09.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Shaw, Jennifer, Substitute Secretary/Instructional Aide for the Caln Elementary School. Salary: \$14.00/hr./\$10.50/hr. Effective: 10/28/09. SP4: Approved.
- 2) Norman, Michele, Substitute 2.0 hour Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 10/28/09. SP4: Staff.
- 3) Pennington, Claudette, 3.0 hour Cafeteria Aide for the South Brandywine Middle School. Posted: 3/4/08 (Recciutti). Salary: \$9.50/hr. Effective: 10/28/09. SP4: Approved.

- 4) Teel, Quincy, 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Posted: 8/24/09 (Myers). Salary: \$12.50/hr. Effective: 10/12/09. SP4: Pending.
- 5) Trego, Jena Marie, 2 hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 8/4/09 (Sheckells). Salary: \$9.50/hr. Effective: 10/28/09. SP4: Approved.
- 6) Young, Jodi Lee, 2 hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 8/18/09 (Armour). Salary: \$9.50/hr. Effective: 10/28/09. SP4: Approved.

d. FEDERATION

- 1) Santos, Eugenio, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 10/28/09. SP4: Approved.

e. EXTRA DUTY

- 1) Dainty, Jacqueline, ESL Program Manager for the Coatesville Area Senior High School CAMPUS. Posted: 9/23/09 (New). Salary: \$24.00/hr. Effective: 10/28/09. SP4: Pending.
- 2) Glass, Dan, Assistant Boys' Football Coach for the North Brandywine Middle School. Posted: 3/24/09 (Reinstated). Salary: \$2,044.00. Effective: 2009 – 2010 School Year. SP4: Approved.
- 3) Harper, Jillian, EAP Intervention Tutor for the Rainbow Elementary School. Posted: 8/31/09 (New). Salary: \$29.00/hr. Effective: 2009 – 2010 School Year. SP4: Approved.
- 4) Jamrogowicz, Victoria, 7<sup>th</sup> Grade Girls' Soccer Coach for the Scott Middle School. Posted: 5/19/08 (Lewis). Salary: \$1,400.00. Effective: 2009 – 2010 School Year. SP4: Staff.
- 5) Norman, Michele, Adult Night ESL Aide for the Scott Middle School. Posted: 10/5/09 (New). Salary: \$10.50/hr. Effective: 10/28/09. SP4: Staff.
- 6) Tabakelis, Bernadette, Marching Band Drill Instructor for the Coatesville Area Senior High School CAMPUS. Posted: 8/12/09 (Hughes). Salary: \$1,050.00. Effective: 2009 – 2010 School Year. SP4: Approved.
- 7) 4 Sight Scoring Grant Funded Personnel for the Coatesville Area School District. Posted: 9/8/09. Salary: \$33.00/hr. Effective: 2009 – 2010 School Year. SP4: Staff.

***EAST FALLOWFIELD***

Nancy Martin  
John Wagner

***KING'S HIGHWAY***

W. Jesse Chalfant  
Nancy L. Ritchie  
Erin Shick

***NORTH BRANDYWINE***

Cynthia Crouse  
Susan Eastburn  
Christin Fareri  
Anjanette Fidanza  
Bill McClure  
Jennifer Riseon  
Judy Spahr  
Stephanie Waterman  
Joyce Wik

***SCOTT***

Jilliam Abgarian  
John Barnes  
Kathy Barnes  
Margie Gunlefinger  
Shemica Johnson  
Shannon King  
Fran Rodkey  
Pam Shuman

***SOUTH BRANDYWINE***

Thomas DiSante

- 8) Substitute 21<sup>st</sup> Century Afterschool Program Tutors for the Caln Elementary School. Posted: 8/27/09 (New). Salary: \$33.00/hr. Effective: 2009 – 2010 School Year. SP4: Staff.

Julie Keefer

Tess Lance

Sharon Yoder

**3. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Barnhardt, Karen, move from 4.75 hr. Special Education Classroom Aide for the Friendship Elementary School to 6.5 hr. Regular Education Classroom Aide for the South Brandywine Middle School. Posted: 9/28/09 (New). Effective: 10/28/09. SP4: Staff.

- 2) Hamilton, Carmella, move from 6.5 hour Special Education Classroom Aide for the Gordon Education Center to 6.5 hour Special Education One-On-One Aide for the Reeceville Elementary School. Posted: 9/30/09 (New). Effective: 10/28/09. SP4: Staff.
- 3) Hicklen, Dominic, 6.5 hour Special Education One-On-One Aide for the Rainbow Elementary School. Posted: 10/8/09 (New). Salary: \$12.50/hr. Effective: 10/12/09. SP4: Pending.
- 4) Washington, Sylvia, 6.5 hour Special Education One-On-One Aide for the Reeceville Elementary School. Posted: 9/30/09 (New). Salary: \$12.50/hr. Effective: 10/28/09. SP4: Approved.

**4. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. CATA

- 1) Maurer, Dennis, 3<sup>rd</sup> Grade Teacher for the Caln Elementary School. Letter Dated: 9/16/09. Reason: FMLA Extension. Effective: 11/2/09 – 12/23/09.
- 2) Stoner-Mayan, Cara, 3<sup>rd</sup> Grade Teacher for the Friendship Elementary School. Letter Dated: 9/16/09. Reason: FMLA. Effective: 12/10/09 – 2/26/10.
- 3) Sayles, Mary Carol, Art Teacher for the Friendship Elementary School. Letter Dated: 9/21/09. Reason: FMLA. Effective: 11/16/09 – 2/16/10.

c. CATSS

- 1) Kallie, Osman, 6.5 hour Special Education One-On-One Aide for the Gordon Education Center. Letter Dated: 9/21/09. Reason: Unpaid Leave of Absence. Effective: 10/19/09 – 11/14/09.
- 2) Kirby, Tami, Assistant Payroll Secretary for the Coatesville Area School District. Letter Dated: 10/1/09. Reason: FMLA. Effective: 8/12/09 – 9/11/09.
- 3) Kishbaugh, Alicia, 6.5 hour Title I Classroom Aide for the South Brandywine Middle School. Letter Dated: 10/13/09. Reason: Unpaid Medical Leave of Absence. Effective: 11/30/09 – 1/11/10.

d. FEDERATION

- 1) Kopteros, John, HVAC Tradesman for the Coatesville Area School District. Letter Dated: 10/2/09. Reason: FMLA. Effective: 10/1/09 – 10/9/09.
- 2) Triboletti, Pasquale, Custodian for the Reeceville Elementary School. Letter Dated: 10/12/09. Reason: FMLA. Effective: 9/28/09 – 11/13/09.



- 3) Young, Linda, 3.75 hour General Utility Worker for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 10/13/09. Reason: Unpaid Leave of Absence. Effective: 9/9/09 – 10/30/09.

**5. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

- a. ADMINISTRATION
- b. CATA
- c. CATSS

- 1) Martinez, Iris, move from 6.5 hour ESL Aide for the Kings Highway Elementary School to 6.5 hour ESL Aide for the Rainbow Elementary School. Posted: 9/14/09 (Ward). Effective: 10/28/09.

**6. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

- a. ADMINISTRATION
- b. CATA
- c. CATSS

- 1) Riisen, Mary, move from Substitute Instructional Aide for the Coatesville Area School District to 6.5 hour ESL Aide for the Reeceville Elementary School. Posted: 9/28/09 (Norman). Salary: \$10.50/hr. Effective: 10/28/09. SP4: Staff.
- 2) Stringfield, Marcia, move from Substitute Instructional Aide for the Coatesville Area School District to 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Posted: 9/29/09 (London). Salary: \$12.50/hr. Effective: 10/28/09. SP4: Staff.

d. FEDERATION

- 1) Estes, William, move from Custodian “B” Level @ \$18.83/hr. to Custodian “A” Level @ \$19.38/hr. for the King’s Highway Elementary School. Effective: Retroactive to 6/22/09.
- 2) Hamilton, James, move from Custodian “B” Level @ \$18.83/hr. to Custodian “A” Level @ \$19.38/hr. for the Scott Middle School. Effective: Retroactive to 9/9/2009.

7. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Erin Reborn - 10/16/09

Margaret Sebastianelli - 10/16/09

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Strategic Plan: Mid-Point Review**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Mid-Point Review for the Strategic Plan.

B. **Strategic Plan: Educational Technology**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Strategic Plan for Educational Technology.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Dump Body Purchase**

**RECOMMENDED MOTION:** That the Board of School Directors approves the purchase of a new dump body to replace the current dump body on the 2001 Dump Truck in the amount of \$5,603.00 from Intercon Truck Equipment in Boothwyn, PA, through COSTARS Cooperative Purchasing Program. The current dump body is rusted to the point where it is unsafe to operate.

B. **Utility Body Purchase**

**RECOMMENDED MOTION:** That the Board of School Directors approves the purchase of a new utility body to be installed on the 2008 F350 Pickup Truck in the amount of \$8,934.00 from Intercon Truck Equipment in Boothwyn, PA, through COSTARS Cooperative Purchasing Program. The utility body will facilitate better use of the vehicle.

C. **Additional Bus To Be Added To Krapf Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approves the addition of one bus to the Krapf contract to help the Collegium and Bishop Shanahan busing logistics.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

A. **Review of New Policy #828 – Fraud – 1st Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of new Policy #828, Fraud.

B. **Request to Attend Three Special Olympics State Competitions**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request for students to attend three Special Olympics State competitions during the 2009-2010 school year.

C. **Student Discipline Hearings**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

| <b><u>Student #:</u></b> | <b><u>Action(s):</u></b>  |
|--------------------------|---|
| 09DH84                   | 16 day expulsion  |
| 09DH85                   | Expelled for the balance of the 1 <sup>st</sup> marking period (24 school days). Student must complete 25 hours of community service. |
| 09DH86                   | 30 day expulsion  |

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*“A notice of this public meeting was advertised in the Daily Local Newspaper on December 24, 2008, January 1<sup>st</sup> & 4<sup>th</sup>, 2009. Copies of committee minutes will be maintained in the Office of the Board Secretary.”*